

# ADMISSION POLICY

## Admission to Classes Nursery and XI

- ❖ Fresh admissions are accepted in Nursery and class XI only. Admission to other classes is subject to the availability of seats. Registration is a must for admission to any class. However registration does not guarantee admission.
- ❖ For admission to Nursery, age should be between 3 to 4 years as on 31 March that year. Registration for nursery will start from the month of December. Admission is granted on the first come first serve basis. At the time of admission, the original Date of Birth Certificate issued by the Municipal Committee and copy of Aadhar Card and Parivar Pehchan Patra ID (PPPI) is mandatory.
- ❖ Medical performa showing a true and detailed picture of the child's health should also be duly filled in and submitted at the time of admission. It is in the interest of the child as well as the school.
- ❖ Fee once paid will not be refunded in any case.
- ❖ Parents who wish to take T.C/School Leaving Certificate may apply on the Result Day i.e. in session end or before 10th April of that year. Students applying after 10th April will have to pay fee for the month of April. If TC is taken in the mid of the session that quarter fee has to be paid.
- ❖ Security deposited at the time of admission will be refunded only within one year of leaving the school. Kindly mention in whose name the security cheque is to be issued along with their bank account details to avoid dishonor of cheque. There will be no reissue of cheque on any pretext.

## Admission in Class XI

Admission in Class XI will be carried out in two phases. Initially the students will be registered for provisional admission by charging amount equivalent to three months fee. This amount will be adjusted against their fee while seeking permanent admission after declaration of class X board result. However this amount will stand forfeited for students who do not seek permanent admission under any circumstances. Regular classes (Bridge Course) will commence in the month of April tentatively.

## Students from other schools

Students seeking admission from other schools affiliated to CBSE can be granted admission provided seats are available if they have minimum 75% in Science, Mathematics and overall. Students from Boards other than CBSE will generally not be granted admission in class XI. However extra ordinary meritorious students of English medium may be considered.